

**Parish Council Meeting Agenda
Monday 1 September 2025
Penshurst Village Hall - 7.00 pm**

Members of Penshurst Parish Council are hereby summoned, and members of the Public are invited to attend, the Meeting of the Parish Council that will be held in **Penshurst Village Hall on Monday 1st September 2025** commencing at **7.00 pm** for the transaction of business as set out below.

Signed: Rachael, Clerk & RFO

Date 26th August 2025

***are attachments**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 5 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.

- 1. Apologies for Absence**
- 2. Declaration of interests in agenda items**
- 3. To approve and sign Minutes of the 4th August 2025 Penshurst Parish Council Meeting.**
- 4. Matters Arising:**
 - (i) Bus Shelter Refurbishment**
 - (ii) Chafford Park concerns re noise and windows**
- 5. Open Session**
- 6. Kent County Councillor Robert Mayall**
- 7. Sevenoaks District Councillor Mr Richard Streatfeild**
- 8. PC John Donegan**
- 9. Neighbourhood Report – Cllr Furnell**
- 10. New Road site update**
- 11. Finance/Accounts:**
 - a. Payments:** The following accounts will be presented for payment at the meeting plus any others received prior to the meeting but after preparation of the agenda.

September 2025 Payments List		
Payee	Details of payment	Amount
NJL Services	Maintenance of Fordcombe, Smarts Hill and Penshurst bus shelters	£1600
Complete Weed Control	Weed control Fordcombe village centre 26/6/25	£234
Rachael Turner	Clerk Aug pay	£1019.84
HMRC 120PR02597105	PAYE/NI Aug 25	£412.61
Vision ICT	Website hosting and support Sept 25-Aug 26	£210
		£ 3,476.45

- b. ***Finance Update including bank reconciliation**
- c. **Grant Applications:** None received for consideration this time.

12. Defibrillators update

13. Penshurst – To hear road safety concerns that have been raised and to consider potential solutions

14. Fordcombe Play Area update following the Annual Safety Inspection

15. Allotments update

16. Clerk Report – Items for noting and information

- a. Saturday Bulk Refuse Freighter service suspended by SDC from October.
- b. Verge cutting
- c. CPR/Defib training for community

17. Planning:

Planning Applications:

SDC Ref.	Address	Summary of application	Deadline for comments

SE/25/01087/FUL	Watstock Farm Wellers Town Road Chiddingstone Hoath Kent TN8 7BH	Conversion and part alteration of three existing barns to create eight self-contained dwellings with associated parking, private garden and landscaping, air source heat pumps and bin stores. Diversion of public path and bridle way	9th Sept
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NB – This application is in a neighbouring Parish

18. HIGHWAYS & PUBLIC RIGHTS OF WAY

Details	Location	Date reported	Ref No	Comments	Fault repaired
Rogues Hill give way bridge tree on right obstructing sight line when coming to Penshurst	Rogues Hill - 2nd bridge out of village towards Bidborough	KCC 02/07/2025	886962	Not Highways - have requested Penshurst Estate cut back the tree. Requested again 8/25	
Recent works have left the surface at the bottom of very well used footpath and bridleway almost 1 foot below the level of the path and exactly where people stand to see if there is any approaching traffic. It is a hazard which needs to be removed and replaced with something more suitable asap before it causes an accident	B2188 New Road, Penshurst where SR458 cross the road	PROW and KCC 19/8/25	250812 995		

Fordcombe Village Green – water works

19. Items for noting or inclusion on future agenda at the discretion of the Chairman.

Date of next meeting – Monday 6th October 7.00 pm Full Council in Penshurst Village Hall.

Rachael Turner, Clerk and RFO
Penshurst Parish Council
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**Meeting dates/times can be subject to change, please always check
<https://www.penshurstpc.co.uk/website> for next meeting date/Agenda.**