

Parish Council Meeting Agenda
Monday 6 October 2025 - Penshurst Village Hall - 7.00 pm

Members of Penshurst Parish Council are hereby summoned, and members of the Public are invited to attend, the Meeting of the Parish Council that will be held in **Penshurst Village Hall on Monday 6th October 2025** commencing at **7.00 pm** for the transaction of business as set out below.

Signed: Rachael, Clerk & RFO

Date 30th September 2025

***are attachments**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 5 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.

- 1. Apologies for Absence**
- 2. Declaration of interests in agenda items**
- 3. To approve and sign Minutes of the 1st September 2025 Penshurst Parish Council Meeting.**
- 4. Matters Arising:**
 - (i) Chafford Park concerns re noise and windows**
- 5. Open Session**
- 6. Kent County Councillor Robert Mayall**
- 7. Sevenoaks District Councillor Mr Richard Streatfeild**
- 8. PC John Donegan**
- 9. Neighbourhood Report – Cllr Furnell**
- 10. New Road site update**
- 11. Finance/Accounts:**
 - a. Payments:** The accounts listed at the end of the Agenda will be presented for payment at the meeting plus any others received prior to the meeting but after preparation of the agenda.
 - b. *Finance Update including bank reconciliation**
 - c. Grant Applications:** None received for consideration this time.
 - d. Budget 26-27**

12. Gatwick Update

13. Defibrillators update

14. Penshurst – Road safety concerns

15. Allotments update

16. Proposal for PPC to adopt the disused telephone box at Fordcombe and change it into mini book exchange.

17. Clerk Report – Items for noting and information

- a. CPR/Defib training for community
- b. Dates for 2026
- c. Fordcombe CCTV

18. Planning:

25/02483/HOUSE	Cloud Hill House Penshurst Road Poundsbridge Speldhurst Kent TN3 0PH	Enclosure of covered walkway. Sky light and velux window to main dwelling. Alteration to fenestration. Comments due: 17th Oct 25
25/01102/FUL	Mitre Farm Fordcombe Road Fordcombe Kent TN3 0RT	Redevelopment of the the site; Demolition of existing buildings; Erection of 5 No. dwellings with associated works. Amendment 8/25: Changes to plans and additional information following consultee comments. The changes include (but not limited to), changes to parking, public right of way, roof design of car port and additional car port elevations have been provided Amendment: Provisional Great Crested Newt District Level Licensing Impact Assessment & Conservation Payment Certificate and Email from Agent confirming bird species following KCC Ecology comments. Comments due on amendment: 20th October

19. HIGHWAYS & PUBLIC RIGHTS OF WAY

Details	Location	Date reported	Ref No	Comments	Fault repaired
Rogues Hill give way bridge tree on right obstructing sight line when coming to Penshurst	Rogues Hill - 2nd bridge out of village towards Bidborough	KCC 02/07/2025	886962	Not Highways - have requested Penshurst Estate cut back the tree. Requested again 8/25	
Water leak outside of Rosebank, Chafford Lane. Water flowing down road. Has been repaired in that area several times.	Rosebank, Chafford Lane	26/09/2025	903248	Works scheduled Oct 25	

Fordcombe Village Green – water works

19. Items for noting or inclusion on future agenda at the discretion of the Chairman.

Date of next meeting – Monday 3rd November 7.00 pm Full Council in Penshurst Village Hall.

Meeting dates/times can be subject to change, please always check <https://www.penshurstpc.co.uk/website> for next meeting date/Agenda.

October 2025 Payments List		
Payee	Details of payment	Amount
Lucy Fuller Rowell	Lengthsman services Sep 25	£ 100.00
Rachael Turner	Clerk Sept pay	£ 1,019.84
HMRC 120PR02597105	PAYE/NI Sep 25	£ 412.61
Penshurst Village Hall	Booking for Feb 26 meeting	£ 14.00
		£ 1,546.45