

**Parish Council Meeting Agenda**  
**Monday 3<sup>rd</sup> November 2025 - Penshurst Village Hall - 7.00 pm**

Members of Penshurst Parish Council are hereby summoned, and members of the Public are invited to attend, the Meeting of the Parish Council that will be held in **Penshurst Village Hall on Monday 3<sup>rd</sup> November 2025** commencing at **7.00 pm** for the transaction of business as set out below.

**Signed: Rachael, Clerk & RFO**

**Date 29<sup>th</sup> October 2025**

**\*are attachments**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 5 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

***Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.***

- 1. Apologies for Absence**
- 2. Declaration of interests in agenda items**
- 3. To approve and sign Minutes of the 6<sup>th</sup> October 2025 Penshurst Parish Council Meeting.**
- 4. Matters Arising:**
  - (i) Chafford Park concerns re noise and windows**
- 5. Open Session**
- 6. Kent County Councillor Robert Mayall**
- 7. Sevenoaks District Councillor Mr Richard Streatfeild**
- 8. PC John Donegan**
- 9. Neighbourhood Report – Cllr Furnell**
- 10. New Road site update**
- 11. Finance/Accounts:**
  - a. Payments:** The accounts listed at the end of the Agenda will be presented for payment at the meeting plus any others received prior to the meeting but after preparation of the agenda.
  - b. \*Finance Update including bank reconciliation**
  - c. Grant Applications:** None received for consideration this time.
  - d. \*Budget 26-27**

## 12. Gatwick Update

13. **\*Local Plan – Regulation 18 consultation.** To consider a response to the consultation.

14. **Verge cuts** – in line with local cluster to consider approving contractor, Ashley Brigdale, for verge cutting.

## 15. Road safety

## 16. Allotments update

## 17. Clerk Report – Items for noting and information

- a. CPR/Defib training for community
- b. Speed Watch – call for volunteers
- c. Filming at Penshurst Place
- d. Update on request to use Penshurst phone box as book exchange for community

## 18. Planning:

| SDC REF         | ADDRESS                                                       | DEVELOPMENT                                                                                                                                                                                                                                                                                                             | DEADLINE FOR COMMENTS     |
|-----------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 25/02927/AGRNOT | Spring Hill Farm<br>Spring Hill<br>Fordcombe                  | Proposed new track.                                                                                                                                                                                                                                                                                                     | NA info only              |
| 25/01934/HOUSE  | West Lodge Grove<br>Road Penshurst<br>Kent TN11 8DU           | Installation of a private padel court with associated hardstanding and fencing                                                                                                                                                                                                                                          | 11 <sup>th</sup> Nov 2025 |
| 25/02975/WTCA   | Petresfield<br>Fordcombe Road<br>Penshurst Kent<br>TN11 8DL   | T1: Oak with recent failures, limbs with hazard beams and broken areas removed. Hung up limbs cleared                                                                                                                                                                                                                   | NA info only              |
| 25/02810/LBCALT | Woodgates<br>Walters Green<br>Road Penshurst<br>Kent TN11 8HF | Replacement of modern side attached double garage with detached rear secure store, including solar panels. Link attached extension, minor internal alterations including the addition of shower room to the existing second floor bedroom and reconfiguration of the existing drive. Replacement of garden outbuilding. | 6 <sup>th</sup> Nov 2025  |

## 19. HIGHWAYS & PUBLIC RIGHTS OF WAY

| Details | Location | Date reported | Ref No | Comments | Fault repaired |
|---------|----------|---------------|--------|----------|----------------|
|---------|----------|---------------|--------|----------|----------------|

|                                                                                                                       |                                                            |                   |        |                                                                                        |  |
|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-------------------|--------|----------------------------------------------------------------------------------------|--|
|                                                                                                                       |                                                            |                   |        |                                                                                        |  |
| Rogues Hill give way bridge tree on right obstructing sight line when coming to Penshurst                             | Rogues Hill - 2nd bridge out of village towards Bidborough | KCC<br>02/07/2025 | 886962 | Not Highways - have requested Penshurst Estate cut back the tree. Requested again 8/25 |  |
| Water leak outside of Rosebank, Chafford Lane. Water flowing down road. Has been repaired in that area several times. | Rosebank, Chafford Lane                                    | 26/09/2025        | 903248 | Works scheduled Oct 25                                                                 |  |

#### Fordcombe Village Green – water works

**20. Items for noting or inclusion on future agenda** at the discretion of the Chairman.

Date of next meeting – Monday 1<sup>st</sup> December 7.00 pm Full Council in Penshurst Village Hall.

**Meeting dates/times can be subject to change, please always check <https://www.penshurstpc.co.uk/website> for next meeting date/Agenda.**

| November 2025 Payments List |                                                                                                      |          |
|-----------------------------|------------------------------------------------------------------------------------------------------|----------|
| Payee                       | Details of payment                                                                                   | Amount   |
| Hever Parish Council        | Reimburse for purchase of playground signs (The Sign Shed) £39.88 and PO Box 50% of £371.50 = 185.75 | £ 225.63 |
| Castle Water                | Allotments water supply 1 August 25 - 31 January 26                                                  | £ 56.43  |
| Rachael Turner              | Clerk Expenses up to Oct 25                                                                          | £ 293.96 |
|                             |                                                                                                      |          |
|                             |                                                                                                      |          |
|                             |                                                                                                      |          |
|                             |                                                                                                      | £ 576.02 |