

## **Penshurst Parish Council Meeting Agenda Monday 2<sup>nd</sup> March 2026 - Fordcombe Village Hall - 7.00 pm**

Members of Penshurst Parish Council are hereby summoned, and members of the Public are invited to attend, the Meeting of the Parish Council that will be held in **Fordcombe Village Hall on Monday 2<sup>nd</sup> March 2026** commencing at **7.00 pm** for the transaction of business as set out below.

**Signed: Rachael, Clerk & RFO**      **Date: 24<sup>th</sup> February 2026**    \*are attachments

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 5 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

*Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.*

- 1. Apologies for Absence**
- 2. Declaration of interests in agenda items**
- 3. To approve and sign Minutes of the 2<sup>nd</sup> February 2026 Penshurst Parish Council Meeting.**
- 4. Matters Arising:**
  - a. Kingdom
- 5. Open Session**
- 6. Kent County Councillor Robert Mayall**
- 7. Sevenoaks District Councillor Mr Richard Streatfeild**
- 8. Police Update**
- 9. Neighbourhood Report – Cllr Furnell**
- 10. New Road site**
- 11. Finance/Accounts:**
  - a. **Payments:** The accounts listed at the end of the Agenda will be presented for payment at the meeting plus any others received prior to the meeting but after preparation of the agenda. Payments made between meetings will be ratified.
  - b. **\*Finance Update** including bank reconciliation

- c. **Grant Applications:** To consider requests for support from:
  - i. Gatwick Area Conservation Campaign - <https://www.crowdjustice.com/case/gacc/>
  - ii. Penshurst Living Archives – website contribution request
  - iii. Sevenoaks Mens Shed – request for venue/ support
- d. Proposal to change bank provider to Unity Trust Bank

**12. Gatwick Update**

**13. Road safety/Highways update**

- a. HIP
  - i. Fordcombe Lane junction visibility
  - ii. Penshurst road safety
- b. Mobile speed indicator device
- c. Fordcombe school

**14. Allotments update**

**15. Penshurst Church path**

**16. Clerk Report – Items for noting and information**

- a. CPR/Defib training for community – booked 17<sup>th</sup> March
- b. Parish Assembly 7<sup>th</sup> April
- c. Grant application process
- d. Councillor email addresses

**17. Planning:**

**Current Applications: None received at time of publication. Any applications received before the meeting will be considered.**

| SDC REF | ADDRESS | DEVELOPMENT | DEADLINE FOR COMMENTS |
|---------|---------|-------------|-----------------------|
|         |         |             |                       |

**18. \*Highways & Public Rights of Way**

**19. Items for noting or inclusion on future agenda** at the discretion of the Chairman.

Date of next meeting –Tuesday 7<sup>th</sup> April 7.00 pm Full Council and Parish Assembly in Penshurst Village Hall.

**Meeting dates/times can be subject to change, please always check <https://www.penshurstpc.co.uk/website> for next meeting date/Agenda.**

**Appendix**

Payments list:

| <b>Penshurst Parish Council</b> |                              |  |               |
|---------------------------------|------------------------------|--|---------------|
| <b>March 2026 Payments List</b> |                              |  |               |
| <b>Cheque Number</b>            | <b>Payee</b>                 | <b>Details of payment</b>  | <b>Amount</b> |
|                                 | Penshurst Village Hall       | Hall Hire 17/3/26 for Defib/CPR training   | £ 21.00       |
|                                 | Defib World                  | reissue cheque for Adult/Pediatric pads Fordcombe Defib (cheque 1269 dated 8/1/26 cancelled 24/2/26 as lost in the post) | £ 70.99       |
|                                 | Chiddingstone Parish Council | Swathe & Vis cuts 25-26  | £ 177.97      |
|                                 | Rachael Turner               | Clerk pay Feb 26   | £ 1,019.84    |
|                                 | HMRC 120PR02597105           | Tax and NI Feb 26  | £ 412.61      |