

Penshurst Parish Council Meeting Monday 3rd August 2026 - Penshurst Village Hall – 7.15pm

Agenda

Members of Penshurst Parish Council are hereby summoned, and members of the Public are invited to attend, the Meeting of the Parish Council that will be held in **Penshurst Village Hall on Monday 3rd August 2026** commencing at **7.15 pm** for the transaction of business as set out below.

Signed: Rachael, Clerk & RFO

Date: 28th July 2026

***are attachments**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 5 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.

- 1. Apologies for Absence**
- 2. Declaration of interests in agenda items**
- 3. To approve and sign Minutes of the 1st June 2026 Penshurst Parish Council Meeting.**
- 4. Matters Arising**
 - a. Parking for Fordcombe Village Hall
- 5. Open Session**
- 6. Kent County Councillor Robert Mayall**
- 7. Sevenoaks District Councillor Mr Richard Streatfeild**
- 8. Police Update**
- 9. Neighbourhood Report – Cllr Furnell**
- 10. Finance/Accounts:**

- a. **Payments:** The accounts listed at the end of the Agenda will be presented for payment at the meeting plus any others received prior to the meeting but after preparation of the agenda. Payments made between meetings will be ratified.
- b. ***Finance Update** including bank reconciliation
- c. **Grant Applications:** None received for this meeting.
- d. To confirm continued appointment of Internal Auditor Mulberry Local Authority Services Ltd for a further three-year period
- e. External audit has asked for further information. Clerk to provide.

11. Allotments update

12. Affordable Housing – New Road Site

13. Regulation 19 Local Plan Consultation

14. IT Provider – To consider alternative IT provider for website and emails

15. Clerk Report – Items for noting and information

- a. Play area annual safety inspection
- b. Bulk waste service
- c. Complaints received regarding The Green – lack of grass cutting. Quotes are being sought for regular grounds maintenance for The Green and the play area.

16. Planning:

Current Applications :

SDC Consultation Ref	Address	Details of Application	Deadline for comments
26/01621/MMA	Oakley House Fordcombe Road Penshurst Kent TN11 8DP	Amendment to 25/03363/FUL to re-siting of building and internal alteration	5th Aug 2026
26/01673/FUL	The Bottle House Inn Coldharbour Road Penshurst Kent TN11 8ET	Convert first and second floors to 6 No. guest bedrooms, add rear elevation dormer window and 3 No. rooflights, relocate first floor fire escape door and ballustrade. Alterations to fenestration	10th Aug 2026
26/01538/OUT	Land West Of Allotments Penshurst Road Leigh Kent	Outline application for the demolition of vacant premises (known as Chequers Garage and Darts, Penshurst Road) and the erection of up to 64 no. dwellings (of which 50% will be affordable) and associated private amenity and open space with all matters reserved except access.	12th Aug 2026

26/01667/LDCPR	Wren Cottage The Green Fordcombe Kent TN3 0RY	Painting of existing unpainted exterior brickwork on the main dwelling house and detached garage	NA - info only
26/01772/MMA	Muddles Cottage New Road Penshurst Kent TN11 8EJ	Amendment to 23/03360/HOUSE to Increase thickness of external wall insulation. Increase thickness of roof and dormer. Increase roof ridge height and pitch. Change to dormer position to the southern side. Change size of dormers. Change position of porch. Alteration to fenestration and rooflights	18th Aug 2026

17. *Highways & Public Rights of Way

- a. Safety mirror on verge by Fordcombe Village Hall.
- b. Penshurst Road speed safety concerns (near Doubleton Lane)
- c. Parking opposite Penshurst school and traffic calming in Fordcombe.

18. Items for noting or inclusion on future agenda at the discretion of the Chairman.

- a. Climate change – community preparation

Date of next meeting – Monday 7th September 7.15 pm Full Council Meeting in Fordcombe Village Hall.

Meeting dates/times can be subject to change, please always check <https://www.penshurstpc.co.uk/website> for next meeting date/Agenda.

Appendix

Payments list: To follow

Payments made between meetings:

July 26 payments

Payee	Details of payment	Amount
Lucy Fuller Rowell	Lengthslady services Jun 26	£ 100.00
Rachael Turner	Clerk pay Jun 26	£ 1,019.84
HMRC 120PR02597105	Tax and NI Jun 26	£ 412.61
Mulberry Local Authority Services	Internal audit 25-26 year	£ 364.32
Complete Weed Control	Weed control 16/6 Fordcombe and play area	£ 241.02
Oast and Oak Services	Cut and strim Fordcombe and Penshurst churchyards 8/6 to 2/7	£ 699.21
Vision ICT	website MOT	£ 174.00
	TOTAL	£ 3,011.00