

**PENSHURST PARISH COUNCIL BANK RECONCILIATION AND PAYMENTS**  
**February 26 Meeting**

Penshurst Bank Acc 2619 Payments - Bank Reconciliation - February 26 Meeting					
	Opening balance	£ 9,771.65			
Payment Date	to whom paid/received from	particulars of payment	Gross	Vat	Net
06/10/2025	Penshurst Village Hall	Hall hire Feb 26 meeting	£ 14.00	£ -	£ 14.00
01/12/2025	Lucy Fuller Rowell	Lengthsman services	£ 100.00	£ -	£ 100.00
01/12/2025	Rachael Turner	Clerk Nov 25 pay	£ 1,019.84	£ -	£ 1,019.84
01/12/2025	HMRC 120PR02597105	PAYE/NI Nov 25	£ 412.61	£ -	£ 412.61
24/11/2025	Tesco Mobile	Mobile phone	£ 20.06	£ 3.34	£ 16.72
02/12/2025	Lloyds Bank	Bank charges 10/10/25 - 9/11/25	£ 7.25	£ -	£ 7.25
01/12/2025	Vision ICT	Domain renewal + email hosting annual fee	£ 252.00	£ 42.00	£ 210.00
08/01/2026	Rachael Turner	Clerk Dec 25 pay	£ 1,019.84	£ -	£ 1,019.84
08/01/2026	HMRC 120PR02597105	PAYE/NI Nov 25	£ 412.61	£ -	£ 412.61
22/12/2025	Tesco Mobile	Mobile phone	£ 18.99	£ 3.16	£ 15.83
30/12/2025	Lloyds Bank	Bank charges 10/11/25- 9/12/25	£ 9.25	£ -	£ 9.25
		Totals	£ 3,286.45	£ 48.50	£ 3,237.95

**PENSHURST PARISH COUNCIL BANK RECONCILIATION AND PAYMENTS**

**February 26 Meeting**

<b>MAIN BANK ACCOUNT RECONCILIATION (2619)</b>		
<b>For the period</b>	14th November 2025 to 14th January 2026	
Opening balance	£ 9,771.65	
Payments in period	£ 3,286.45	
<b>Receipts</b>		
Receipts - Precept	£ -	
Receipts - CIL & VAT	£ -	
Receipts - other	£ -	
Receipts - Other * transfer between	£ -	
<b>Total Receipts in period</b>	£ -	
Balance (opening balance - payments +	£ 6,485.20	
<b>Balance 14th January 2026 as per bank statement</b>	£ 6,485.20	
<b>Variance between balance and bank</b>	-£ 0.00	
<b>Reconciliation Report and bank statements</b>	<b>Signature:</b>	<b>Date</b>

**PENSHURST PARISH COUNCIL BANK RECONCILIATION AND PAYMENTS**  
**February 26 Meeting**

<b>SAVINGS BANK ACCOUNT RECONCILIATION (5994)</b>		
<b>For the period</b>	14th October to 10th November 2025	
Opening balance	£ 57,244.65	
Payments in period	£ -	
<b>Receipts</b>		
Receipts - Precept	£ -	
Receipts - CIL & VAT	£ -	
Receipts - Other	£ 56.48	
<b>Total Receipts in period</b>	£ 56.48	
Balance (opening balance - payments +	£ 57,301.13	
Balance 9th January 2026 as per bank statement	£ 57,301.13	
<b>Variance between balance and bank</b>	£ 0.00	
<b>Reconciliation Report and bank statements</b>	Signature:	