

**PENSHURST PARISH COUNCIL
BANK RECONCILIATION AND PAYMENTS
MAY 2026 MEETING**

Penshurst Bank Acc 2619 Payments - Bank Reconciliation - May 26 Meeting					
	Opening balance	£ 8,624.33			
Payment Date	to whom paid/received from	particulars of payment	Gross	VAT	Net
02/03/2026	Chiddingstone Parish Council	Swathe & Vis cuts 25-26	£ 177.97		£ 177.97
23/03/2026	Tesco Mobile	Mobile phone	£ 18.99		£ 18.99
02/03/2026	Penshurst Village Hall	Hall Hire 17/3/26 for Defib/CPR training	£ 21.00		£ 21.00
31/03/2026	Lloyds Bank	Bank charges 10/2/26 - 9/3/26	£ 8.75		£ 8.75
31/03/2026	Lucy Fuller Rowell	Lengthslady services Mar 26	£ 100.00		£ 100.00
31/03/2026	Rachael Turner	Clerk pay Mar 26	£ 1,019.84		£ 1,019.84
31/03/2026	Oast & Oak Services	Penshurst and Fordcombe churchyard cut and strim	£ 253.00		£ 253.00
31/03/2026	HMRC 120PR02597105	Tax and NI Mar 26	£ 412.61		£ 412.61
07/04/2026	Applied Accountancy Ltd	Internal Audit and payroll services for year ending 5th April 2025	£ 824.40	£ 137.40	£ 687.00
		TOTAL	£ 2,836.56	£ 137.40	£ 2,699.16

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MAIN BANK ACCOUNT RECONCILIATION (2619)		
For the period	13th March 2026 to 14th	
Opening balance	£ 8,624.33	
Payments in period	£ 2,836.56	
Receipts		
Receipts - Precept	£ -	
Receipts - CIL & VAT	£ -	
Receipts - other	£ -	
Receipts - Other * transfer between savings account and main account	£ -	
Total Receipts in period	£ -	
Balance (opening balance - payments + receipts) =	£ 5,787.77	
Balance 14th April 2026 as per bank statement	5787.77	
Variance between balance and bank statement	-£ 0.00	
Reconciliation Report and bank statements witnessed and signed by:	Signature:	Date

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SAVINGS BANK ACCOUNT RECONCILIATION (5994)	
For the period	13th March to 9th April 2026
Opening balance	49345.95
Payments in period	
Receipts	
Receipts - Precept	£ -
Receipts - CIL & VAT	£ -
Receipts - Other	£ 20.96
Total Receipts in period	£ 20.96
Balance (opening balance - payments + receipts) =	£ 49,366.91
Balance 9th April 2026 as per bank statement	49366.91
Variance between balance and bank statement	-£ 0.00
Reconciliation Report and bank statements witnessed and signed by:	Signature: