

Penshurst Parish Council - Bank Reconciliation and Payments

August 2026 Meeting

MAIN BANK ACCOUNT RECONCILIATION (2619)		
For the period	14th May to 30th June 2026	
Opening balance	£ 3,922.83	
Payments in period	£ 5,812.14	
Receipts		
Receipts - Precept	£ -	
Receipts - CIL & VAT	£ -	
Receipts - other	£ 163.00	
Receipts - Other * transfer between savings account and main account	£ 15,000.00	
Total Receipts in period	£ 15,163.00	
Balance (opening balance - payments + receipts) =	£ 13,273.69	
Balance 30th June 2026 as per bank statement	£ 13,273.69	
Variance between balance and bank statement	£ 0.00	
Reconciliation Report and bank statements witnessed and signed by:	Signature:	Date

Penshurst Parish Council - Bank Reconciliation and Payments

August 2026 Meeting

Payment Date (cheque issued)	to whom paid/received from	particulars of payment	Gross	Vat	Net
11/05/2026	Friends of Penshurst Church	Grant Payment towards Penshurst Living Archives website. Payable under s137 as agreed at March 26 meeting	£ 200.00	£ -	£ 200.00
11/05/2026	HMRC 120PR02597105	PAYE Tax and NI Apr 26	£ 412.61	£ -	£ 412.61
11/05/2026	Oast & Oak Services	Penshurst and Fordcombe closed churchyard mowing and strimming 4 April to 8 May	£ 818.72	£ -	£ 818.72
11/05/2026	High Weald Churches	Fordcombe Magazine towards production costs grant S137 agreed at April 26 meeting	£ 1,500.00	£ -	£ 1,500.00
01/06/2026	Lucy Fuller-Rowell	Lengthsman services May 26	£ 100.00	£ -	£ 100.00
01/06/2026	Gallagher Insurance	Hiscox Insurance - Annual renewal	£ 1,092.98	£ -	£ 1,092.98
01/06/2026	Rachael Turner	Clerk pay May 26	£ 1,019.84	£ -	£ 1,019.84
01/06/2026	HMRC 120PR02597105	PAYE Tax and NI May 26	£ 412.61	£ -	£ 412.61
01/06/2026	Penshurst Property Partnership	Annual allotment rent	£ 7.50	£ -	£ 7.50
01/06/2026	Applied Accountancy Ltd	Payroll services to 5/4/26, HMRC submissions and year end procedures	£ 194.40	£ 32.40	£ 162.00
22/05/2026	Tesco Mobile	Mobile phone April 26	£ 18.99	£ 3.16	£ 15.83
01/06/2026	Lloyds Bank	Service charges	£ 6.25		£ 6.25
22/06/2026	Tesco Mobile	Mobile phone May 26	£ 18.99	£ 3.16	£ 15.83
30/06/2026	Lloyds Bank	Service charges	£ 9.25		£ 9.25
		TOTALS	£ 5,812.14	£ 38.72	£ 5,773.42
			Gross	VAT	Net

Receipts Summary	Main Account
Allotment Fees	£ 163.00
Internal Bank Transfer	£ 15,000.00

**Penshurst Parish Council - Bank Reconciliation and Payments
August 2026 Meeting**

SAVINGS BANK ACCOUNT RECONCILIATION (5994)		
For the period	14th May 2026 to 9th July 2026	
Opening balance	£ 74,392.66	
Payments in period	£ 15,000.00	
Receipts		
Receipts - Precept		
Receipts - CIL & VAT	£ -	
Receipts - Other	£ 52.33	
Total Receipts in period	£ 52.33	
Balance (opening balance - payments + receipts) =	£ 59,444.99	
Balance 9th July 2026 as per bank statement	£ 59,444.99	
Variance between balance and bank statement	£ 0.00	
Reconciliation Report and bank statements witnessed and signed by:	Signature:	Date: